

MIAMI VALLEY WORLDWIDE, INC.

Freight Forwarders • Customs Brokers



Shippers Letter of Instruction

SHIPPER (EXPORTER) COMPLETE NAME AND ADDRESS		DATE OF EXPORTATION	B/L OR AWB NUMBER		
EXPORTERS EIN (IRS) NO.		SHIPPERS REFERENCE:			
PARTIES TO TRANSACTION		FORWARDING AGENT MIAMI VALLEY WORLDWIDE, INC. FMC #3279 P.O. BOX 2408 DAYTON, OHIO 45401 TEL: 937-222-4065 FAX: 937-222-4859			
ULTIMATE CONSIGNEE		POINT (ST) OF ORIGIN OR FTZ NO	COUNTRY OF ULTIMATE DEST.		
INTERMEDIATE CONSIGNEE		SHIPPER MUST CHECK			
LOADING PIER(Vessel)	MODE OF TRANSPORT (Specify)	AIR _____	PREPAID _____ COLLECT _____		
EXPORTING CARRIER	PORT OF EXIT	STANDARD AIR FREIGHT _____	DEFERRED AIR FREIGHT _____		
PORT OF UNLOADING-VESSEL & AIR	CONTAINERIZED (Vessel) YES NO	DOOR TO AIRPORT _____	DOOR TO DOOR _____		
SHIPPER REQUESTS INSURANCE YES NO		SHIPPERS INSTRUCTIONS IN CASE OF INABILITY TO DELIVER ABANDON RETURN TO SHIPPER DELIVER TO			
SCHEDULE B DESCRIPTION OF COMMODITIES					
D/F	SCHEDULE B NUMBER	QUANTITY	SHIPPING WEIGHT (KGS)		
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; vertical-align: top;"> SHIPPERS NOTE: IF YOU ARE UNCERTAIN OF THE SCHEDULE B COMMODITY NO. DO NOT TYPE IT IN. WE WILL COMPLETE WHEN PROCESSING THE SED. WE HAVE FORWARDED TO YOU THE SHIPMENT DESCRIBED BELOW VIA: _____YOUR TRUCK OR _____OTHER CARRIER (LISTED BELOW) _____ _____ </td> <td style="width:50%; vertical-align: top;"> VALUE (U.S. DOLLARS, OMIT CENTS) </td> </tr> </table>				SHIPPERS NOTE: IF YOU ARE UNCERTAIN OF THE SCHEDULE B COMMODITY NO. DO NOT TYPE IT IN. WE WILL COMPLETE WHEN PROCESSING THE SED. WE HAVE FORWARDED TO YOU THE SHIPMENT DESCRIBED BELOW VIA: _____YOUR TRUCK OR _____OTHER CARRIER (LISTED BELOW) _____ _____	VALUE (U.S. DOLLARS, OMIT CENTS)
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VALIDATED LICENSE NO/GENERAL LICENSE SYMBOL		ECCN (When required)			
<p>I certify that this cargo does not contain any unauthorized explosives, incendiaries or hazardous materials. I consent to a search of this cargo. I am aware that this endorsement and original signature, along with other shipping documents, will be retained on file for at least 30 days.</p>					
Duly authorized officer or employee	The exporter authorizes the forwarder named above to act as forwarding agent for export control and customs purposes.	1st personal ID reviewed: # appearing on ID Matched photo on ID Yes No			
Signature	I certify that all statements made and all information contained herein are true and correct.	2nd personal ID reviewed: # appearing on ID Matched photo on ID Yes No			
Title	CONFIDENTIAL - For use solely for official purposes authorized by the Secretary of Commerce.	Driver Signature:			
Date	Export shipments are subject to inspection by U.S. Customs Service and/or Office of Export Enforcement.	Print Name: Date: Time:			
<p>NOTE: The shipper or his authorized agent hereby authorizes the above named Company, in his name and on his behalf, to prepare any export documents, to sign and accept any documents relating to said shipment and forward this shipment in accordance with the conditions of carriage and the tariffs of the carriers employed. The shipper guarantees payment of all collect charges in the event the consignee refuses payment. Hereunder the sole responsibility of the Company is to use reasonable care in the selection of carriers, forwarders, agents and others to whom it may entrust the shipment.</p>					